

Thank you for downloading this brochure for our Project Budget Tracker. Take a look below to see what this software offers you.

The Project Budget Tracker gives you the following advantages:

Allows you to determine a budget based on your costs

Track your expenses on a particular project

Establish whether you are within budget or not

Track your budget versus expense for each item/category

Establish which items have been purchased, and which have not

Monitor your overall budget

Pick your currency

And more.. Take a look below for more details

Firstly, you are able to name the project and select your preferred currency symbol. The spreadsheet will be locked with your company name once you have purchased the full version, this is to prevent unlawful distribution of this spreadsheet. You can also choose if you want the list of items or categories to appear as they are entered, or in alphabetical order, when you click on the dropdown list.

Company Name:	Spreadsheet Solutions
Project Name:	Test Budget
When selecting a category, your list of items/categories will appear in the drop down list. Do you want them to be listed as per your list or in alphabetical order?	Alphabetical
Please select your preferred currency:	£

You are then able to input up to 111 items. If you have more than that, simply input categories instead. You will be allowed to input many purchases for each item / category. Once you have listed the items / categories, assign a value to each one. This will be the budgeted amount.

Costing & Budget - Spreadsheet Solutions - Test Budget				Total Budgeted Amount	
Please enter the item names or category titles below, and then assign an amount to each. Use the left column first, then the centre, then the right. Please make sure that each title has an amount and each amount has a title. No Duplicates.				£9,500.00	
Item Name / Category Title	Budget Amount	Item Name / Category Title	Budget Amount	Item Name / Category Title	Budget Amount
Category 1	£500.00				
Category 2	£300.00				
Category 3	£200.00				
Category 4	£300.00				
Category 5	£200.00				
Category 6	£100.00				

You can then input each expense as it happens. You can select the respective category / item with each expense, and state if that category / item is complete. If it is complete, you will no longer be able to assign that category / item to any more expenses. This will help to track your budget more precisely.

This sheet also shows you how much you still have in the budget for each category / item. You can see whether each one has been completed, or is still active. This will not only help you track each expense, but it will also help your overall budget plan.

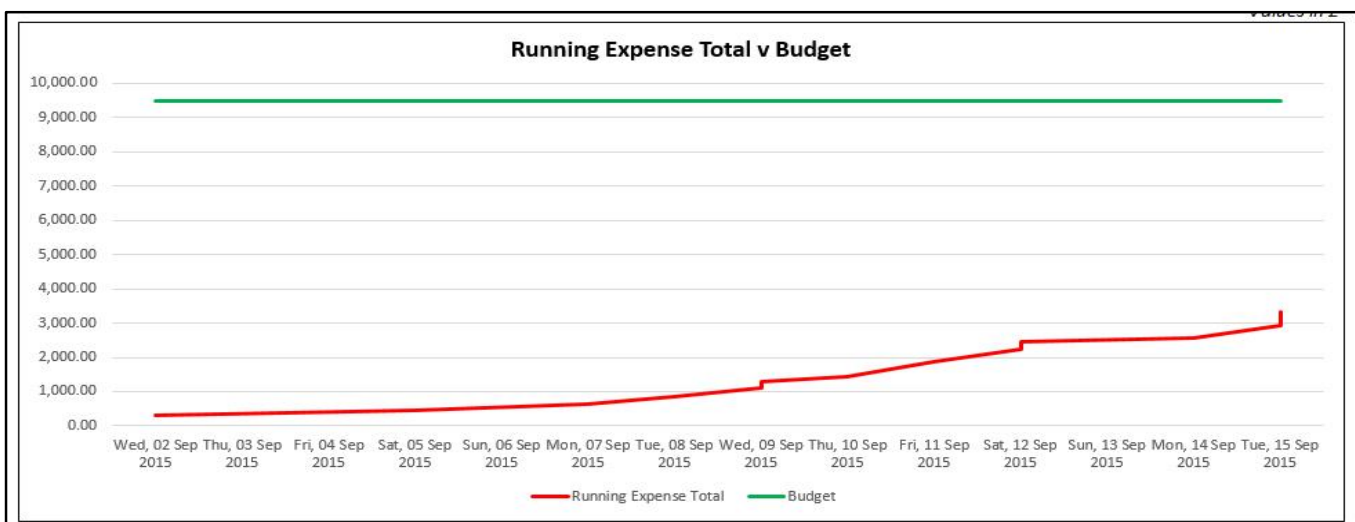
Expenses - Spreadsheet Solutions - Test Budget		Completed Entries Over / Under Budget	Remaining Budget for Active Entries	Total Budget:		
Complete below as you make purchases. Please select costing item / category, and select yes (completed) when that category is complete.		£230.00	£450.00	£9,500.00		
		Positive value is under budget	Positive value is under budget	Total Spent: £3,320.00		
Date	Description	Costing Item / Category	Price	Completed	Status	Category Over / Under Budget
Wed, 02 Sep 2015	This is just a test	Category 1	£300.00		Complete	£50.00
Sat, 05 Sep 2015	This is also a test	Category 1	£150.00	Yes	Complete	£50.00
Mon, 07 Sep 2015	Yet another test	Category 2	£200.00		Active	£100.00
Tue, 08 Sep 2015	Adding items	Category 3	£200.00	Yes	Complete	£0.00
Wed, 09 Sep 2015	Just a description	Category 4	£270.00	Yes	Complete	£30.00
Wed, 09 Sep 2015	This is a description	Category 5	£180.00	Yes	Complete	£20.00
Thu, 10 Sep 2015	Write what you want here	Category 6	£120.00	Yes	Complete	£20.00
Fri, 11 Sep 2015	This will help you remember	Category 7	£450.00	Yes	Complete	£50.00
Sat, 12 Sep 2015	Instructions or description	Category 8	£375.00	Yes	Complete	£25.00
Sat, 12 Sep 2015	Write what you like here	Category 9	£225.00	Yes	Complete	£25.00
Mon, 14 Sep 2015	This is more of a test	Category 10	£100.00		Active	£200.00
Tue, 15 Sep 2015	This is to show how this works	Category 11	£350.00		Active	£150.00
Tue, 15 Sep 2015	Description	Category 12	£400.00	Yes	Complete	£50.00

As you track your expenses, your budget tracker is updated automatically. You can view each item / category, how much you budgeted for each, how much you have spent, the status, how much you can still spend (or have over spent) and whether or not you have been successful in sticking to your budget. Nothing on this sheet needs to be inputted, it is all based on data that you have already inputted and is all automated.

Take a look below and think how useful that information would be.

Project Tracker - Spreadsheet Solutions - Test Budget		Completed Entries Over / Under Budget		Remaining Budget for Active Entries	
Please note each entry below, the status of the entry, how much you have spent and the success of your spending.		£230.00		£450.00	
Item Name / Category Title	Budgeted Amount	Status	Spent to Date	Over / Under Budget	Achieved
Category 1	£500.00	Complete	£450.00	£50.00	☑
Category 2	£300.00	Active	£200.00	£100.00	✓
Category 3	£200.00	Complete	£200.00	£0.00	☑
Category 4	£300.00	Complete	£270.00	£30.00	☑
Category 5	£200.00	Complete	£180.00	£20.00	☑
Category 6	£100.00	Complete	£120.00	-£20.00	☒
Category 7	£500.00	Complete	£450.00	£50.00	☑
Category 8	£400.00	Complete	£375.00	£25.00	☑
Category 9	£250.00	Complete	£225.00	£25.00	☑
Category 10	£300.00	Active	£100.00	£200.00	✓
Category 11	£500.00	Active	£350.00	£150.00	✓
Category 12	£450.00	Complete	£400.00	£50.00	☑
Category 13	£250.00		£0.00	£250.00	

Not only do you have access to these statistics, there are more on our statistics page. Take a look at how you are doing in the overall budget, or see some more detailed statistics. See statistics based on each type of entry (complete or active) and also see figures based on the success of each entry. This sheet shows you a wealth of statistics based on your budget and expenses.



	Complete Entries	Active Entries	Other Entries
Spent so Far:	£2,670.00	£650.00	£0.00
Budgeted:	£2,900.00	£1,100.00	£5,500.00
Over or Under Budget	£230.00 <small>Positive value is within (under) budget</small>	£450.00 <small>Positive value is within (under) budget</small>	£5,500.00 <small>Positive value is within (under) budget</small>
	Within Budget - Complete <input checked="" type="checkbox"/>	Within Budget - Active <input checked="" type="checkbox"/>	Over Budget - Complete <input checked="" type="checkbox"/>
Number of Items / Category Titles	8	3	1
Value Over or Under Budget	£250.00 <small>Positive value is within (under) budget</small>	£450.00 <small>Positive value is within (under) budget</small>	-£20.00 <small>Positive value is within (under) budget</small>

So there you have it, how much time and money is this going to save your business? If you wish to get more information, please follow the links below, and remember if you want something custom made for your needs, we do that too!

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To watch a demonstrational video